

<b>WORKING/ T&amp;F GROUP</b>	Market & Town Centre Working Group	<b>MEETING DATE</b>	6/2/2019
<b>PRESENT</b>	Cllr C Warner, Cllr P Kynaston, Cllr S Jones, N McMahon (Markets, Asset & Admin Co-ordinator)		
<b>APOLOGIES</b>	Cllr C Lloyd, Cllr R Scott		

	<b>POINTS DISCUSSED</b>	<b>DETAIL</b>	<b>ACTION POINTS</b>
1	Agree notes of previous meeting	Notes were agreed for meeting of 23.1.19. Some minor amendments were made to the notes of 9.1.19.	
2	Actions points from previous meetings	<ul style="list-style-type: none"> <li>• PK offered to try to find a solution to cleaning the dirty backs and sides.</li> <li>• PK offered to see if existing panels could be altered in any way to incorporate a clear panel.</li> <li>• MEO has provided a full inventory of items stored and cupboards used by traders. The storage rates will be considered at a later date.</li> <li>• It was suggested that paper shopping bags with the Neston Logo on them could be sourced to give out to shoppers at some point in the future for a limited time as an effective way of promoting the market.</li> <li>• The standardised pitch rates will be taken to the next Resources Committee meeting on 12.2.19 to be noted. The rates will become effective from 1.4.19 and any traders affected will be written to individually. All traders will be given a copy of the standardised rates.</li> <li>• The Traders T's &amp; C's have been amended and have been given to traders for consultation. Following feedback amendments have been made and the final version will be given to traders on 8.2.19. The new T's &amp; C's will become effective from 8.3.19.</li> <li>• MEO requested to list which traders keep their own backs/sides/gutters</li> </ul>	PK PK All  MA&AC to look into cost  MA&AC  MEO
3	Update following meeting with CWaC	In relation to the Market, CWaC are content with the 3 year plan and are offering non financial support for the market.	

4	Points raised during meeting with traders on 1.2.19	All members of the WG commented that the meeting had been very positive. Comments and feedback from traders have been incorporated into the amended T's & C's where appropriate. Meeting notes have also been prepared by the MA&AC and will be given to traders on 8.2.19.	
5	Changes to market times and new publicity	The group agreed that it was not cost effective to produce posters, banners etc. to amend the market finishing time to 2.30pm for the next few weeks. Therefore there will be no change in times until 1.4.19 when the finishing time will revert back to 3.00pm.  Amendments to the existing artwork will be ordered and once received new Posters and banners will also be ordered.	MA&AC
6	AOB	Cllr Jones offered to purchase the previously agreed colour for the market basement to replace the grey paint currently being used on the walls.	
7	Date of next meeting	Wednesday 27th February at 2.00pm	