



Meeting (No) **PEOPLE COMMITTEE (6)**

Time & Date **6pm 23 October 2018**

Place **Town Hall**

Document **Draft Minutes**

Present: Cllrs Carter (Chair), Bennoch, Clayton, Edwards and Griffiths.

In attendance: Miss A Duncan (Governance & Operations Manager) and Cllr Wastell.

PART 1: Items considered in the presence of the press and public	
43	Questions and comments from residents: none.
44	Apologies for absence
	RESOLVED to accept apologies for absence from Cllr Barker (business) and Cllr Yarker (business).
45	Declarations of Interest
	Cllr Griffiths declared a non-pecuniary interest in agenda item 49c. Cllr Wastell declared a non-pecuniary interest in agenda item 49a.
46	Minutes of the last meeting
	RESOLVED to approve minutes of the meetings held on 31.07.18 and 12.10.18. The Chair signed both sets of minutes.
47	Governance & Operations Manager's report
	The Committee considered the Governance & Operations Manager's report and noted in particular that end of grant accounts had been received and approved under delegated authority for: <ul style="list-style-type: none"> • Parkgate & Neston URC Community Hall – purchase of a defibrillator (£500). • Friends of West Vale Park – Family Fun Day 2018 (£1,500). An underspend of £100 was returned. • Neston Village Fair Committee – Village Fair 2018 (£1,322). • Little Actors – 2017-18 repertoire (£2,000).
48	Budgets and Strategic Objectives
a	The Committee considered the Committee's budgets 2018/19 and chose not to make any changes.
b	The Committee considered the strategic objective template for People Committee objectives. RESOLVED to form a task & finish group consisting of Cllrs Griffiths and Bennoch to formulate draft objectives for consideration at the next scheduled People Committee.
c	The Committee considered the People Committee's requirements for financial year 2019/20. The Committee agreed that the 2019/20 People budget as drafted by the RFO be recommended without change to Policy Committee.
49	Grant applications
a	RESOLVED to make a grant award of £1,370 to Friends of West Vale Park towards the cost of the Family Fun Day 2019.
Chairman's initials and date:	

b	RESOLVED to make a grant award of £250 to Hinderton Art Group towards the cost of room hire.
c	RESOLVED to make a grant award of £120 to Neston Branch of Cheshire Rural Touring Arts towards the cost of a play to be performed as part of the WWI commemorations. (Cllr Griffiths left the room for the duration of agenda item 49c.)
d	The Committee agreed to continue with its aim of making mid-point grant visits for projects lasting longer than six months. It was agreed that details of such projects should be emailed to all committee members. Councillors could then volunteer to visit and report back to the next People Committee meeting.
50	Donations
a	RESOLVED to purchase a projector screen at a cost of £199.99+VAT & delivery from budget 4360 to be donated to Neston Library on the understanding that the screen remained at Neston Library, be used solely for Neston community benefit and be returned to Neston Town Council in the event that library was closed permanently.
b	The Committee noted that a donation of £100 had been made to the British Legion for the Mayor's poppy wreath.
51	Christmas lights
a	The Committee received oral feedback on a Christmas Lights Working Group meeting held on 15.10.18. It was noted that the Group had discussed the importance of an integrated approach to Christmas lights in order to make best use of resources and maximise impact. It was noted that the Group would be meeting with CWaC's Senior Manager Localities in December for further discussions and would report back following this meeting.
b	The Committee considered options for replacement of faulty lights on the tree at Little Neston. The committee recommend that Neston Town Council would take responsibility for the lights on the tree in Little Neston. And agreed to make an application of £2,084 to a CWaC member's budget for the cost of initial replacement & also ongoing annual installation charges for a five year period (£1,084 purchase/installation and £200 per year for testing, maintaining and switching on). Due to the modest sums involved it was not a material consideration requiring discussion by Policy Committee.
c	The Committee agreed to the opportunity for Neston Vets to part sponsor the lights on the front of the Town Hall for Christmas 2018 and agreed that a banner acknowledging the financial support should be printed and displayed at the front of the Town Hall. It was noted that the approximate cost for the banner would be £20.
52	VC Stone
	The Committee requested further details regarding an appropriate form to acknowledge the support received for the installation of the VC commemorative stone (minute 35) and agreed to return to this matter at the next meeting.
53	Town Council stand at the Christmas market
	The Committee decided not to have a Town Council stand at the Christmas market on 01.12.18.
54	Other items
	There were no other items for discussion or noting for the next agenda.
Chairman's initials and date:	

55	Next meeting
	The next scheduled meeting was noted as 6pm on Tuesday 11 December 2018.

The meeting closed at 7.20pm.

Signed _____ Date _____

DRAFT