



**SMALL GRANT AWARDS**  
**(Maximum £500)**

**Who can apply?**

You can apply for a Neston Town Council small grant award if you are a community or not-for-profit group. You must have a bank account with a minimum of two signatories.

**What will we fund?**

We will fund community projects as detailed in our grants policy.  
Grant money must be spent within three months of the award date.  
Retrospective applications will not be considered.

**How much can you apply for?**

This programme provides one-off grants up to a maximum of £500.

**Deadline for applications**

Applications will be considered at the next scheduled meeting of the People Committee. Any applications received less than two weeks before the meeting date will be held over until the following meeting.

**Application process**

Complete this application form and return it, along with a set of accounts, to Neston Town Council.

<b>1</b>	<b>Name of organisation and registration number if applicable</b>
Trustees of Neston Branch of Cheshire Rural touring Arts	
<b>2</b>	<b>Contact details (Name, address, email and telephone number)</b>
<b>3a</b>	<b>Does your organisation have a bank account?</b>
YES <i>(delete as appropriate)</i>	
<b>3b</b>	<b>Does the bank account have at least two signatories?</b>
YES <i>(delete as appropriate)</i>	
<b>4</b>	<b>What does your organisation do?</b>

Rural touring theatre brings professional companies and productions to rural communities. Neston is included in this category due to transport difficulties in accessing mainstream theatres in the area.

**5 What does your organisation achieve for Neston?**

Describe the activities undertaken and the number of people who benefit from your work.

We have run CRTA in Neston for 4 years offering at least 2 productions per year and always looking to bring unusual shows that would not normally be accessible in the area.

This makes quality productions available to people of all ages who enjoy theatre but find travelling difficult. It also offers an affordable way of experiencing professional live theatre.

We have a regular pool of approx 70 people who have attended several productions over the years, including from as far away as Liverpool and Frodsham.

Together with other activities it helps to highlight Neston as a cultural centre to visit.

**6 What would you like Neston Town Council to fund and why?**

This year we booked a production specifically chosen to commemorate the 100<sup>th</sup> anniversary of WWI, to be performed on Wednesday 7<sup>th</sup> November as part of Neston's week of events to mark this special time.

We have to pay a fee for these productions and there is also a room hire charge for the venue.

Usually we just about manage to cover our costs but this production will potentially attract a slightly smaller audience than usual so we are looking for help with those costs.

<b>7</b>	<b>Amount requested – provide a total amount and a breakdown of costs.</b> (if successful, you will need to provide receipts for the full amount awarded within three months of the award date)	
	Cost of the production	£250/ £300 final TBC from the central team
	Hire of Hall	£120
	Banners x 2	£ 36
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		£ 406.00
	Amount requested £ 120 to cover room hire	
<b>8</b>	<b>What is your budget for this financial year?</b> (i.e. anticipated total income and total expenditure for the current year). This can be provided on an additional sheet.	
	<b>Income from actual sales</b>	<b>760.00</b>
	<b>Production costs to date</b>	<b>925.49</b>
	<b>Hall Hire to date</b>	<b>208.00</b>
	<b>Projected income from Nov show</b>	<b>330.00</b>
	<b>Projected max cost of show</b>	<b>300.00</b>
	<b>Room hire for Nov show</b>	<b>120.00</b>
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	<b>Totals</b>	<b>1090.00      1553.49</b>
	<b>We have so far been able to sustain this loss from reserves but the introduction of VAT on ticket costs has increased our show costs by 20% hence our reserves are now declining.</b>	
	<b>Current account balance £411.98 and £300 is already committed for a show fee</b>	

SIGNED



DATE \_12/10/18

Please return the completed form, along with a set of accounts, to Mrs A Kunaj, Council Manager, Town Hall, High Street, Neston CH64 9TR.

If you have any queries about the application process, please contact Audrey Duncan on 0151 363 8024 / [audrey.duncan@nestontowncouncil.org.uk](mailto:audrey.duncan@nestontowncouncil.org.uk)