



**NESTON TOWN COUNCIL**  
**GRANTS POLICY**  
 Approved at the Annual Meeting of the Council  
 20.05.14 (amended 31.03.15)

<b>Who can apply?</b>	Voluntary and Community groups and organisations operating within the Neston area.
<b>What is it for?</b>	<ul style="list-style-type: none"> <li>• To enable local people to participate in voluntary groups and activities.</li> <li>• To help the Neston area’s voluntary and community groups to improve the impact on the community.</li> <li>• To ensure the provision of services, needed by the residents of the Neston area, via the voluntary sector.</li> <li>• To support organisations which meet the needs of people experiencing social and economic difficulties.</li> <li>• To ensure that there is equality of access and opportunity for all Neston area residents to the services it provides and funds.</li> <li>• To improve or enhance the local environment</li> </ul>
<b>What/who is excluded from the grant scheme?</b>	<ul style="list-style-type: none"> <li>• Organisations that do not provide a service to the community in the Neston area</li> <li>• General national appeals or charities</li> <li>• Statutory organisations or the direct replacement of statutory funding</li> <li>• Political groups or activities promoting political beliefs</li> <li>• Religious groups where funding is to be used to promote religious beliefs</li> <li>• Arts &amp; sports projects with no community or charitable element</li> <li>• Animal welfare</li> <li>• Retrospective applications</li> </ul>
<b>How often can the same organisation apply for grant?</b>	<ul style="list-style-type: none"> <li>• An organisation can receive grant funding no more than once for the same project or activity within the same year. Applications for continued or repeat funding can be considered before a year has elapsed, but the funds will not be released until a year has elapsed.</li> </ul>
<b>General principles</b>	<ul style="list-style-type: none"> <li>• Assistance will be given on the basis of need, merit and contribution to the local community and availability of funds</li> <li>• Applicants must clearly show how any assistance</li> </ul>

	<p>given will benefit the people living in the Neston area or will benefit the environment of the Neston area</p> <ul style="list-style-type: none"> <li>• Any assistance given will be subject to ongoing monitoring and subsequent evaluation of the outcome of the grant</li> <li>• Organisations should not make a presumption that funding will continue on a year to year basis</li> </ul>
<p><b>General points</b></p>	<ul style="list-style-type: none"> <li>• Upon completion of the project the Council requires a written statement of how the grant was used</li> <li>• Applications demonstrating support from other organisations will be more likely to succeed</li> <li>• Where applicable the Council should be given credit for supporting the project</li> <li>• Payments can only be made to organisations or partnerships not to individuals</li> <li>• The Council reserves the right to see the organisations accounts and may require supplementary information to support the application</li> <li>• Unspent monies must be returned to the Council</li> <li>• Receipts must be provided for any single item of expenditure in excess of £100.</li> <li>• Grant applications are only to be made when the applicant is unable to fully fund the project or make purchases from their own resources</li> </ul>
<p><b>Process</b></p>	<ul style="list-style-type: none"> <li>• All applications must be made on the Grant Application Form</li> <li>• All applications will be considered by the Council's Grants Committee</li> <li>• Applicants will be advised in which Grants Committee meeting will consider the application and will be advised within 5 days of the meeting of the success or otherwise of the application</li> </ul>
<p><b>A set of accounts must be submitted following completion of the project for which the grant has been issued within 90 days, and until those accounts have been submitted, no further grant applications will be considered</b></p>	